

Boone County Board of Commissioners Minutes
June 15, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:16 am.

Approval of Minutes for June 1, 2020 Regular Meeting and June 8, 2020 Special Meeting:

Commissioner Wolfe made a motion to approve the minutes presented at today's meeting.

Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. A Health Action Council Membership Agreement as part of the employee's health insurance plan. Commissioner Santelli made a motion to approve the Health Action Council Membership Agreement. Commissioner Wolfe seconded the motion. Motion carried 3-0.

2. LPA Agreement with INDOT for signatures. This agreement was approved at a previous meeting.

3. Insurance renewal applications for various policies that Boone County has in place. County Attorney Bob Clutter and Commissioners Assistant Kaylee Jessie reviewed and completed the applications to receive updated quotes and information for the policies. The applications were submitted to WalkerHughes Insurance on Thursday of last week and presented today for ratification.

Commissioner Wolfe made a motion to approve ratifying the applications submitted for the policy renewals. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2020-16 Renewing State of Emergency:

Tom Ryan, Preparedness Coordinator, informed the commissioners that over the weekend the county gained 18 new cases of COVID-19. There has not been a spike of increased cases at this time. He believes that the county will continue to see new cases over the summer. The Unified Command will begin wrapping but still need to finalize some new policies before putting them into place as summer approaches. He requested the commissioners to continue the declaration of the State of Emergency for another week. County Attorney Bob Clutter presented Resolution 2020-16 Renewing a State of Emergency and read the resolution aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Wolfe made a motion to approve Resolution 2020-16 Renewing a State of Emergency. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Insurance Policy Renewals:

Commissioner Santelli asked if there were any programs that the county should be taking advantage of? Dan replied that there are lots of programs available, and the county should take more advantage of them. The highway department and the sheriff's department have had some experiences utilizing these services. It would be very proactive for the county to utilize those services because there is no additional cost. Commissioner Santelli commented that there are companies that put together great training programs to improve safety and procedures. Dan added that IPEP, who handles workers compensation, also offers a lot of

great safety programs. The county has seen an increase in workers compensation claims. He would suggest that the county gathers a detailed list of claims to see if there any trends that the county could address since those claims are a direct cost to the county. It was also recommended to include an additional \$35,000 to next year's budget for workers compensation for the growth in payroll.

In the Matter of Westside Tractors Presentation:

Chuck Skelley and Bill Price with Westside Tractors Sales presented a "Maximize Resources, Minimize Challenges" John Deere YouTube video that includes an interview with Nick Parr, Operations Manager for the Boone County Highway Department. [<https://www.youtube.com/watch?v=oDvXTdLoepc#action=share>]

Chuck commented that he appreciates the partnership that they have with Boone County and copies of the article was distributed. Commissioner Wolfe commented that he has been involved in the transition with this program and it has helped tremendously from a budgeting standpoint to be able to know what we are dealing with on an annual basis. Craig Parks, County Engineer, also commented that this has been a huge benefit to us if you think of the capital output that we would have to outlay to purchase those vehicles and the maintenance.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Lisa Younts / Brett Peppin
- d. Highway Department & Facility Maintenance – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in right of way permit (#2020010026) for Wabash Valley Power Alliance for road restrictions at various locations. The Boone County Highway Department recommends approval. Commissioner Wolfe made a motion to approve the construction in right of way permit (#2020010026) for Wabash Valley Power Alliance. Commissioner Santelli seconded the motion. Motion carried 3-0.
2. Construction in right of way permit (#2020010027) for BSM Groups for QC Communications at 9860 E 100 S for underground linear construction. The Boone County Highway Department recommends approval. Commissioner Wolfe made a motion to approve the construction in right of way permit (#2020010027) for BSM Groups for QC Communications. Commissioner Santelli seconded the motion. Motion carried 3-0.
3. Road closure permit (#20203010) for Eagle Painting Maintenance that is a contractor for an INDOT Project to paint the bridge over 174. The location of the closure is 500 S over 174 between CR 900 W to CR 1050 W from June 17, 2020 to June 30, 2020. Commissioner Santelli made a motion to approve road closure permit (#20203010) for Eagle Painting Maintenance. Commissioner Wolfe seconded the motion. Motion carried 3-0
4. A proposal for C.E. Reeve Roofing to reroof the far east portion of the roof at the Boone County Highway Department. The total contract amount for this project is \$59,740. County Attorney Bob Clutter had a few revisions to the contract. Commissioner Wolfe made a motion to approve the contract with C.E. Reeve Roofing with the condition of the County Attorney's revisions being accepting. Commissioner Santelli seconded the motion. Motion carried 3-0

5. An unofficial local detour reimbursement contract with INDOT for the SR39 closure in Mechanicsburg. INDOT has agreed to reimburse Boone County an amount not to exceed of \$8,922.24 for restoration of 200E throughout that detour.

Commissioner Wolfe made a motion to approve the unofficial local detour reimbursement contract with INDOT. Commissioner Santelli seconded the motion. Motion carried 3-0

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Santelli made a motion to approve claims as submitted.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Santelli made a motion to adjourn at 9:49 am.

Commissioner Wolfe seconded the motion. Motion carried 3-0.